

## **Whispering Woods at the Ducktrap Wildlife Preserve Facility Use Policies**

Be inspired by nature by hosting an event at Whispering Woods. Whispering Woods is a rustic cabin located off of North Cobbtown Road in Lincolnville, Maine. The cabin occupies Ducktrap Wildlife Preserve lands adjacent to the Ducktrap River. The cabin has been converted to a venue in which visitors both young and old can experience the magic and mystery of solitude in these beautiful forests.

The Ducktrap Wildlife Preserve offers the use of Whispering Woods for the purpose of cultural or educational events and gatherings. The cabin is available for use from mid April through mid October (weather dependent). Suited for groups of 25 people or less, the cabin offers an inspirational setting for wildlife and nature education, literature seminars, art workshops or the like. Whispering Woods is not available for personal use or recreational events, such as birthday parties or family gatherings. Commercial, religious or political events are not permitted.

Whispering Woods is equipped with built-in benches, two folding tables and a composting toilet outhouse. The cabin is not equipped with heat, water or electricity. There is a wood stove available for use in the cabin. Guests are welcomed to bring food, beverages and amenities but all items brought in must be removed at the end of the event. This specifically includes all garbage and containers. The Ducktrap Wildlife Preserve requires that the cabin be left in its original condition.

Off-site parking is available. There is a short hike (1/4 mile) required to reach the cabin from the parking area. As Whispering Woods is a restored cabin from the 1950's, the facility is not handicapped accessible.

There are no open flames or smoking permitted anywhere on the property.

Should the event attendees primarily be children under the age of eighteen (18) years, there must be one (1) chaperone, above the age of 18, assigned per five (5) children.

The Ducktrap Wildlife Preserve suggests a minimum \$50 donation in connection with the use of the cabin. Should the cabin not be left in its original condition, the Ducktrap Wildlife Preserve reserves the right to charge a \$250 cleaning fee.

Applications for Use of Whispering Woods must be submitted at least two weeks prior to the event date. The Ducktrap Wildlife Preserve reserves the right to withdraw approval of facility use if the applicant fails to comply with the facility use policies.

The applicant agrees to conduct its activities upon the property so as not to endanger any person thereon; and further agrees to indemnify and hold harmless the Ducktrap Wildlife Preserve against any and all claims, costs or expenses, or loss, injury, or damage to any persons or property, regardless of how the loss, injury or damage is caused, arising out of the activities conducted by the applicants, its members or its guests.

**Whispering Woods at the Ducktrap Wildlife Preserve  
Application for Facility Use**

Sections 1-4 must be completed by the applicant.  
Section 5 to be completed by the designated agent of the Ducktrap Wildlife Preserve.

**1. Applicant Information**

Organization: \_\_\_\_\_

Name of person(s) who will have supervision of event: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number & Email Address: \_\_\_\_\_

**2. Event Information**

Description of Proposed Activity: \_\_\_\_\_

Hours: \_\_\_\_\_

**3. Guest Information**

Number of Adult Guests (Age 18 and over): \_\_\_\_\_

Number of Children (Age 18 and under): \_\_\_\_\_

**4. Acceptance of terms & Indemnification**

I agree to follow all of the conditions of the venue use policies and certify that I have the legal authority to bind any entity that I may represent. I agree to indemnify and save harmless the Ducktrap Wildlife Preserve and its agents against any and all loss, damage, claim, or liability whatsoever, due to personal injury, or damage to property of others.

Signature of Applicant / Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**5. Approval** (to be completed by the Ducktrap Wildlife Preserve designated agent):

Approved       Denied (Indicate reason):

Signature / Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**Please Submit Application to:**

The Ducktrap Wildlife Preserve  
Attn: Meaghan Janaitis  
PO Box 166, Lincolnville, ME 04850  
OR by email: meaghan@gautschicenter.com